

**Regular Meeting of the Board of Trustees
Muscatine Art Center
January 20, 2011**

Present: Jennifer Conard, Mark Huddleston, Jan Henderson, Doug Krieger, Caren Luke, David Meloy Tom Spread Jeffrey Stone and Becky Wichers.

Absent: None

Staff: Barb Christensen

President, Tom Spread opened the meeting.

Visitors: None present.

Minutes: It was moved by Jeffrey Stone, seconded by Becky Wichers to approve the minutes of the December 17, 2010 regular meeting as distributed. Motion carried.

Bills: It was moved by Jennifer Conard, seconded by Mark Huddleston to approve for payment monthly bills totaling \$1,619.50. Motion carried. Tom Spread and David Meloy signed the Schedule of Bills by Fund.

Credit Card Expenses - It was moved by Caren Luke, seconded by Jeffrey Stone to approve for payment monthly credit card expenses totaling \$47.72. Motion carried. Tom Spread and David Meloy signed the Monthly Log of Credit Card Expenditures.

COMMITTEE REPORTS:

Collections: No report.

Building & Grounds: Mark Huddleston reported

1) **New Gun Law** – Barb Christensen raised the question whether there was a need to address the new gun law as it relates to the Art Center premises. Following discussion, the following resolutions were submitted for approval:

“**RESOLVED**, that the Muscatine Art Center will post signs on each entrance to the Art Center building prohibiting guns inside the Art Center buildings and on Art Center property.

‘**FURTHER RESOLVED**, that the Muscatine Art Center will incorporated language into its contracts prohibiting guns inside the Art Center buildings and on Art Center property.’”

It was moved by Mark Huddleston and seconded by Becky Wichers to approve the resolutions. Motion carried.

Finance & Budget: Caren Luke reported.

1) **Financials** – The monthly financials for December 2010 reviewed. No action taken.

2) **2011/2012 Budget.** Budget hearing scheduled for Saturday, January 29, 2011 at City Hall (lower level). A definitive time has not been set for the hearing but will be between the hours of 1:00 PM and 4:00 PM. Members of the Board are encouraged to attend. It was determined that no additional support from the Friends of the Muscatine Art Center need be present at the budget hearing.

3) **Support Foundation Budget.** Tom Spread noted the Support Foundation met last week and approved its budget. The Support Foundation budgeted \$50,000 to the Art Center and also approved giving the budgeted amount directly to the Art Center for deposit into the NOW account at First National

Bank with the understanding the Art Center will be responsible for on-going investment responsibilities. No action required.

Long Range Planning: Jeffrey Stone reported.

1) The Committee (Jeffrey Stone, Chm., Doug Krieger, David Meloy and Tom Spread, ex-officio) will meet before the next Board meeting to discuss funding going forward.

Personnel: Barb Christensen reported.

1) **Board Members** - David Meloy will go off the board effective June 30, 2011. Tom Spread, Becky Wichers and Caren Luke are up for renewal effective June 30, 2011. Names of potential new Board member should be submitted before the May meeting.

2) **Staff Recognition** - Barb recognized Virginia Cooper, Andy Tabor and Tim Newton for the great job dismantling the Springs Sprockets & Pulleys exhibition in preparation for the meet and greet the Chief of Police candidates on January 21 and the John Bloom exhibit opening on January 30.

Program/Publicity: Barb Christensen reported.

1) **Springs Sprockets & Pulleys** exhibition has been dismantled.

2) **Chief of Police Candidates** – A public reception will be held on Friday, January 21, 2011 from 5:30 – 7:30 PM to meet the candidates for the Chief of Police position.

3) **John Bloom Exhibition** opens January 30, 2011.

4) **17th Annual Eagles & Ivory Ragtime Weekend (Sept. 28-30)** sponsored by the Muscatine County Arts Council will hold a Mini Concert with Ray Templin on Saturday, January 29, 2011 at 1:30 PM and an Ivory and Gold Concert on Sunday, January 30, 2011 at 2:00 PM at the Art Center in the Music Room.

5) **Civil War Exhibition** has received official endorsement from the Iowa Civil War Sesquicentennial Committee.

Directors Report: Attached for review.

Program Coordinator Report: Attached for review.

Unfinished Business: Tom Spread reported.

1) **Eckhardt Estate** – There has been a slight delay in the distribution paperwork for the Eckhardt Estate. Tom Spread reported that the Support Foundation would receive the Art Center's \$90,000 gift next week.

ADJOURN: There being no further business; it was moved by David Meloy, seconded by Jeffrey Stone that the meeting adjourns. Motion carried.

Respectfully submitted,

Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of December 2010
January 20, 2010

Total number of visitors for December 2010
2532

Total number of visitors for December 2009
1011

Total number of visitors Year-to-Date 2010
30,803

Total number of visitors Year-to-Date 2009
19,568

All figures include outreach program participants

EXHIBITIONS (in the month of December)

March 14, 2010 – December 31, 2010

Springs Sprockets & Pulleys

November 1, 2010 - January 9, 2011

Gifts to the Permanent Collection from Colonel Richard and Sandra Toye

EXHIBITIONS (currently on view – January)

January 30, 2011 – March 6, 2011

John Bloom

OTHER

December 1,

MCC Tour

December 2,

Giving Circle Tour

December 5,

Recital – Jean Mengel

December 7,

Cultural Arts Family Night – Leadership Muscatine

December 8,

Central Middle School 3 tours

December 9,

Friends Board Meeting

December 10,

Central Middle School 3 tours

December 13

City Staff Meeting

December 16,

Muscatine Art Center Board of Trustees meeting

ACQUISITIONS

Respectfully submitted,

Barbara C. Christensen
Director